

Appendix A: Spending Guidelines

Vermont Division of Vocational Rehabilitation
Policy and Procedures Manual

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THIS ENTIRE APPENDIX IS GUIDANCE

Table of Contents

Section 1:	Overview	2
Section 2:	Spending Guidelines	2
	Chapter 301: Counseling and Guidance, Referral to Other Services and Other Goods and Services	2
	Chapter 302: Health Services	2
	Chapter 303: Maintenance	3
	Chapter 304: Occupational Tools, Licenses, Equipment, Stock and Supplies	3
	Chapter 305: Personal Services	3
	Chapter 306: Rehabilitation Technology Services	4
	Chapter 308: Self-Employment	4
	Chapter 309: Services to Family Members	4
	Chapter 311: Training and Post-Secondary Education	4
	Chapter 312: Transportation	5
	Chapter 313: Audiology Services and Hearing Aids	5

Section 1: Overview

The following appendix is intended to be a reference guide for Division of Vocational Rehabilitation (DVR) consumers and DVR staff on the spending guidelines for any particular service. All DVR spending guidelines are considered guidance. When reviewing the guidelines, it is recommended DVR staff and consumers remember:

- The spending guidelines are not absolute minimums or maximums. All VR services are based on the individualized needs of the consumer, the specific employment goal of the consumer and what other resources are available to the consumer. DVR may pay more or less than the guideline depending on the individual circumstances. In some cases, DVR will not contribute any funds to a service if the consumer has access to other resources or comparable benefits to pay for a service.
- DVR consumers and staff should reference the specific policy manual chapter to find out under what circumstances DVR will pay for a service. Except under extraordinary circumstances, DVR will only pay for services if those services will lead towards the eventual achievement of an employment goal. The specific policy chapter will also provide information regarding under what circumstances DVR will make exceptions from the spending guidelines.

Section 2: Spending Guidelines

Unless otherwise indicated the following spending guidelines are for the duration of an open case.

Chapter 301: Counseling and Guidance, Referral to Other Services and Other Goods and Services

Service	Spending Guideline
Other goods and services not otherwise identified in policy manual	\$250

Chapter 302: Health Services

Service	Spending Guideline
Inpatient physician and hospital services	\$2,500
Outpatient services	\$1,000
Psychologist	\$90 per session up to \$900
Psychiatrist	\$120 per session up to \$1,200
Dental Work including dentures	\$2,500
Nursing Services	\$35 per hour up to 20 hours
Drugs and supplies	\$1,000
Prosthetics	\$3,500
Orthotic devices	\$1,500

Service	Spending Guideline
Manually operated wheelchair	\$2,500
Powered wheelchair	\$10,000
Eyeglasses	\$400
Podiatry	\$250
Physical Therapy	\$1,000
Speech Therapy or Hearing Therapy	\$1,500
Mental Health Services	\$1,000
Treatment of acute or chronic complications associated with other health services or conditions	\$500
End stage renal disease including transplantation	\$2,500
Other medically related rehabilitation services	\$90 per session up to \$900

Chapter 303: Maintenance

Service	Spending Guideline
Housing deposit	\$750
Rent or Mortgage Payment	\$750
Motel Room	\$100 per night or \$125 for two people
Clothing	\$300
Stipends for unpaid work tryouts	\$50 per week
Meals	Per diem rate for Vermont State employees

Chapter 304: Occupational Tools, Licenses, Equipment, Stock and Supplies

Service	Spending Guideline
Tools	\$1,200
Equipment	\$2,500

Chapter 305: Personal Services

Service	Spending Guideline
Attendant Care	Prevailing rates as set by the Vermont Department of Disabilities, Aging and Independent Living (DAIL)
ASL Interpreters	Prevailing rate as set by DVR AA-16 blanket contract for certified interpreters
Foreign Language Interpreters	Prevailing rate as set by the Vermont Agency of Human Services blanket contract for foreign language interpretation. Go to http://intra.ahs.state.vt.us/centralsupport/lep/
Note Taking	Prevailing state minimum wage

Service	Spending Guideline
Tutor Services	\$12 to \$15 per hour
Employment Training Specialist	Prevailing rate as set by DVR AA-16 blanket contract for Employment Training Specialists
Driver	Minimum wage plus meals and mileage at the prevailing rate for Vermont state employees.

Chapter 306: Rehabilitation Technology Services

Service	Spending Guideline
Rehabilitation engineering	\$1,500
Telecommunications Device	\$500
Signaling Devices	\$1,000
Environmental Controls	\$10,000
Home modifications	Competitive bid process required
Other technical devices	\$800

Chapter 308: Self-Employment

Service	Spending Guideline
Self-employment plan leading towards self-sufficiency	\$2,500
Self-employment plan not leading towards self-sufficiency	\$1,500

Chapter 309: Services to Family Members

Service	Spending Guideline
Childcare	The prevailing market rates as determined by the Department for Children and Families

Chapter 311: Training and Post-Secondary Education

Service	Spending Guideline
Full time Post Secondary Education	\$600 per semester
Part time Post Secondary Education	\$300 per semester
Non degree Post Secondary Classes	Up to two classes up to the maximum cost of a comparable class at the University of Vermont
Computer hardware and software as an accommodation for a disability	\$2,000
On the Job Training Funds	\$3,000

Chapter 312: Transportation

Service	Spending Guideline
Vehicle (car) Purchase	\$3,000 for individuals who are job ready. \$2,000 for individuals who are not job ready.
Van Purchase	\$3,000
Vehicle modification (van or car)	\$1,500 for individuals who are job ready. \$1,000 for individuals who are not job ready.
Van purchase if DVR is also supporting the van modifications	\$15,000 for first van \$12,000 for subsequent vans purchased for the same individual. 100% of required modifications identified by a certified Driver Rehabilitation Specialist
Vehicle repairs	\$1,000

Chapter 313: Audiology Services and Hearing Aids

Service	Spending Guideline
All costs associated with the purchase of one hearing aid for a VR customer.	\$750 for one hearing aid \$1,000 for two hearing aids